



Employment Application

Thank you for choosing Kid's Creation Learning Center in your career path. We are dedicated to hiring professionals who are energetic, motivated, and possess integrity. Kid's Creation Learning Center is an Equal Opportunity Employer.

Personal Information

Full Name	Home Phone	Cell Phone
Full Address		
SSN	DOB	Driver's License NO
Email Address		

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Employment Requirements (Initial each item)

- High School Graduate or G.E.D. recipient
- Negative TB Test (will provide current medical documentation)
- United States Citizen or legally authorized to work in the U.S.
- Will provide Social Security Card or Birth Certificate
- Will submit to drug and alcohol testing as required
- Will complete an FBI criminal background check
- Will complete a Child Maltreatment Central Registry check
- Physically able to safely supervise young children and perform necessary job functions
- Will maintain professional appearance and conduct always

General Information

Employment Desired Full-time only Part-time only Full or Part-time On Call

Position Desired _____

Hourly Rate Desired _____

Hours Available

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
AM	AM	AM	AM	AM
PM	PM	PM	PM	PM

List (3) Personal References (Do not list family or previous employers)

Name	Address	Phone	Relationship

Educational Experience

High School / Address / Year Graduated

College / Degree or Years Completed / Major

Child Development Associate Certification

List Courses Completed or Relevant Childcare Training (CPR, First Aid, etc.)

Employment History (Begin with most recent)

Begin/End Date	Begin/End Salary	Company Name	Supervisor's Name & Number	Your Title	Reason for Leaving

Offenses

Have you ever pled guilty, no contest, or been convicted of any criminal offense? Yes ___ No ___

If yes, explain: _____

Has a report of child maltreatment ever been made against you? Yes ___ No ___

If yes, explain: _____

Has a court ever denied parental, custodial, or visitation rights because of neglect or abuse of a child?

Yes ___ No ___

If yes, explain: _____

While employed in a childcare program, have you ever been the subject of disciplinary action or been responsible for a facility receiving an administrative or disciplinary action?

Yes ___ No ___

If yes, explain: _____

Applicant Certification

I hereby certify that all information contained in this application is true and correct. I understand that any misrepresentation, falsification, or omission of information may render this application void, or if employed, may result in immediate termination. I further consent and agree to submit to any job-related medical exams or drug tests that might be required and agree to provide any information needed to facilitate such tests. I authorize individuals and institutions named above to give information regarding my employment, character, and qualifications, hereby releasing them from all liability for issuing such information.

Printed Name/ Signature

Date

Short Answer Questions

What are your career goals and objectives?

Why should Kid's Creation Learning Center hire you?

Define **Professional Conduct** and explain how it applies to a childcare program.

Define **Customer Service** and how it relates to a childcare program.

Describe your position on guidance as it relates to 3-year-old children arguing over a toy.

Please summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.